

RURAL ALASKA COMMUNITY ACTION PROGRAM, INC.

A private, statewide, nonprofit is seeking a **Family Services/ERSEA Coordinator** to be responsible for ensuring that all Family services/ERSEA (Eligibility, Recruitment, Selection, Enrollment, and Attendance) related tasks for assigned Head Start and Early Head Start programs serving children prenatal to 5yrs of age are carried out. **Required:** BA degree in a field related to human/family services plus two (2) years' experience; OR AA degree in a field related to human/family services plus three (3) years' experience or five (5) years equivalent qualifying experience. TB/physical exam & State and federal background checks, including fingerprints. **Conditions:** Full time (40 hours/wk.) August-May with summer layoff. **Salary:** \$24.99 + DOE + Full Benefits Package.

Application and complete job description available at www.ruralcap.com or Anchorage Central Office located 731 East 8th Avenue, Anchorage, AK 99501. Applications may be hand delivered or faxed to (907) 278-2309. To be considered for interview, interested applicants must submit a completed RurAL CAP application form & resume. Position is open until filled.

RurAL CAP is an Equal Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, national origin, religion, disability, protected veteran status or any other legal protected status. EOE: M/F/D/V.