



Chugach School District

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chugachschools.com



Please Post

POSITION VACANCY ANNOUNCEMENT

CERTIFIED PRESCHOOL TEACHER AND PRESCHOOL GRANT COORDINATOR

TATITLEK COMMUNITY SCHOOL/ITINERANT

Salary: DOE – Chugach Salary Schedule
Length of Contract: Full time Starting November 2017 for the 2017/2018 School Year

Required Qualifications:

- B.A. or higher, Alaska certified in Elementary Education
- Experience in teaching young children
- Demonstrated aptitude for the work to be performed

Preferred Qualifications:

- Alaska Native
- B.A. or higher, Alaska certified in Early Childhood Education
- Extensive experience with teaching young children
- Successful experience working with Teacher Aide(s)

Opening Date: Current
Closing Date: Until Filled

PERFORMANCE RESPONSIBILITIES:

Preschool Teacher (5 hours daily)

1. Structure, organize, and implement 17.5 hrs. of preschool play-based activities for 3 and 4 year olds for maximum student learning benefit
2. Implement local Alaska Native cultural activities, dramatic play, units, and literature monthly.
3. Utilize purchased/adopted curriculum, units, and activities to develop lessons and program.
4. Administer and score the *AGS Early Screening Profiles* pre-test (Sept.) and post-test (April) and share *AGS* assessment data with parents.
5. Help write a Family Individual Learning Plans with parents and preschoolers twice/yr.
6. Identify students in need of referrals and interventions (Oct.).
7. Submit reports and documents to Project Director on time.
8. Participate in trainings, meetings, audios, and inservices with Project Director.

District Coordinator (2.5 hours daily)

9. Collaboratively work with *CHILD* Project Director to accomplish the goals of the grant.
10. Participate in program trainings and meetings: DC meetings, Early Childhood Consortium Committee meetings, management team meetings, monthly teleconferences, etc.
11. Meet semi-annually with site parent advisory councils.
12. Plan and implement yearly district preschool inservice, on-site support, and monthly ELC audios.
13. Support ELCs in administration of *AGS* testing (Sept.) and implementation of Family Individual Learning Plans.

14. Assist ELCs in structuring preschool activities to enhance teacher/child interactions, class setup and organization, and instructional practices.
15. Train new ELCs in giving the *AGS Early Screening Profiles* and sharing screening information and results with parents.
16. Help ELCs identify students in need of referrals and interventions (Oct.), implement intervention strategies, and coordinate the referral process.
17. Assist ELCs in implementing instructional and cultural activities.
18. Coordinate with local Native organizations, Cultural Coordinator, and Project Director to implement cultural preschool units and activities.
19. Provide assistance in implementing reporting tools and preschool instructional resources.
20. Oversee ELCs completion of responsibilities.
21. Collect and compile AGS test data, AK K Profile data, and other information required for grant reporting purposes from physical sites.
22. Submit reports and documents to Project Director on time.
23. Check emails regularly and keep in contact with District Coordinator to share information and ideas.

Application Procedure:

The following documentation must be on file in the Superintendent's Office:

- Alaska Type A Teaching Certificate or appropriate documentation leading to such
- Completed Cover Letter, Application, Resumes, References
- Application Materials may be attained from Chugach's Website (listed above).
- Inquiries should be directed to:

Mike Hanley, Superintendent
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